



WINDSOR COMMUNITY PRIMARY SCHOOL

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20/10/2026

Dear families,

I am writing to you to inform you of some key dates for your calendar:

Friday 23rd October – school finishes at 3.25pm for half term

Monday 2nd November – school re opens for autumn term 2.

Monday 9th November – INSET Day – school closed for all children

Tuesday 10th November – INSET Day – school closed for all children

Tuesday 17th November – EYFS and Key Stage 1 parents day

Wednesday 18th November – Key Stage 2 parents day

Wednesday 9th December – Christmas dinner day

Thursday 10th December – EYFS Nativity performance at 10am

Thursday 10th December – whole school Winter Wonderland event from 2pm

Thursday 17th December – whole school Celebration Assembly at 9am families whose children will be receiving a certificate or award will be invited to this assembly.

Friday 18th December – school finishes for the Christmas Holidays at 1pm

Monday 4th January – INSET Day – school closed for all children

Tuesday 5th January – school re opens for all children

Remember, a great school day starts with a great start! We love welcoming children into school each morning and giving them time to settle, see their friends and begin their learning positively. Our gates open at **8:45am** and close at **8:55am**. Any child arriving after **8:55am** will be recorded as late. When children arrive late, they miss important teaching, instructions and learning activities that help set them up for a successful day. Even a few minutes each day soon add up. For example, being just **3 minutes late every day results in 75 minutes of lost learning time over a month** - the equivalent of more than an hour of valuable lessons missed. Thank you for your support in helping your child arrive on time each morning so they can make the most of every learning opportunity and start the day feeling happy, confident and ready to learn.

As always, if you have any questions or concerns, please do come in and speak to me, and I will do my best to answer them.

Best wishes

Fiona Wright

Mrs Fiona Wright
Headteacher

